

REQUEST FOR ACCOMMODATION and AIRPORT PICK UP

**This form MUST be completed and returned by email or fax
 AT LEAST 2 WEEKS BEFORE ARRIVAL
 Email: accommodation@latrobemelbourne.edu.au or Fax: +613 9479 3676**

Please note the Accommodation Placement fee of \$220 and Airport Pickup fee of \$120 (one way) must be paid to La Trobe Melbourne before your arrival or your accommodation and airport pickup may not be arranged. You must notify us if you cancel your accommodation or airport pickup booking.

STUDENT DETAILS

Family name: _____ First Name: _____
 Student ID: _____ Sex: Male / Female Date of Birth: / /
 Country: _____ Email: _____
 Course: DIPLOMA FSDP GE EFS Start Date: / /

AGENTS DETAILS - for correspondence (where applicable):

Agency Name: _____ Counsellor: _____
 Tel: _____ Fax: _____
 Email: _____

AIRPORT PICK UP REQUEST Yes No

Flight Details - Arrival date: / / Arrival time: _____ AM / PM Flight number: _____

Please note that we cannot finalize your homestay placement until we receive your confirmed flight details; please send us the flight details as soon as possible.

ACCOMMODATION

1. Temporary Accommodation: Number of nights ___@ either: Le Student 8, Parkside Inn, OR BM Guesthouse

2. Homestay Yes No

With children: Without children: Either:

Is there any food you cannot eat: _____

Smoker: Yes No

Most Australian homes are non-smoking. If you smoke we will try to find a home where you may smoke but you must smoke outside.

With pets? Yes No If no, please state why: _____

Please note the majority of our host families have pets, it is part of Australian culture.

Student's hobbies or interests: _____

Do you have any medical conditions or allergies? Yes No If yes, please specify: _____

Will you be taking prescribed medication after you arrive in Melbourne? Yes No

Conditions

Accommodation Placement fee is non-refundable. Homestay is a minimum of 4 weeks, requires a deposit of \$300, and is paid in fortnightly instalments (\$235 per week) direct to the Homestay host. Homestay includes a furnished single room with 2 meals per week-day and 3 meals on weekends, and requires 2 weeks written notice to vacate. Temporary accommodation options range in price from \$60 to \$90 per night, and do NOT include food. If you are under 18 years of age, any requests or changes to your Homestay arrangements must be made by your Carer/Guardian and approved by La Trobe Melbourne or your enrolment may be terminated.

Student's signature: _____ Date: _____ / _____ / _____

If under 18 years of age:
 Parent or Guardian's signature: _____ Date: _____ / _____ / _____