

## Applicant's personal details

Family name:	
Given names:	
Preferred name:	
Date of birth: DAY/MONTH/YEAR	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female

## Applicant's contact details

Address in Australia (if known):	
Address overseas:	
Tel (home):	Tel (work):
Mobile:	
Email address:	
Country of birth:	
Passport number:	
Nationality (on passport):	
Passport expiry date: DAY/MONTH/YEAR	
Type of visa:	
Marital status:	
Are you a citizen or permanent resident of Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'yes', please apply online at <a href="http://latrobemelbourne.edu.au/apply">latrobemelbourne.edu.au/apply</a>	

## Education details

### Secondary Education: highest level achieved

Name of qualification (e.g. Year 12, HKDSE or 'A' Levels):	
School attended:	
Country/state:	
Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No	Year completed:
Language of instruction:	

### Tertiary and further education: highest level achieved

Name of qualification:	
Institution attended:	
Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please attach certified copies of all academic transcripts or mark sheets.	
Are you currently enrolled in another institution? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'yes', please provide a letter of release.	
Name of institution:	

## Advanced standing (subject credit) transfer

Are you seeking advanced standing for previous studies? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', please attach a detailed syllabus or curriculum. (e.g. course content, assessment mode, contact hours, prescribed texts, etc.)

## Program selection

Please indicate which La Trobe Melbourne program you are applying for.

<b>English program</b> <input type="checkbox"/> English language course Please check start dates: <a href="http://latrobemelbourne.edu.au/calendar">latrobemelbourne.edu.au/calendar</a>
<b>Weeks of study:</b> <input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 30 <input type="checkbox"/> 40
When do you wish to begin your studies? Start date: DAY/MONTH/YEAR
Do you have a conditional offer to study at La Trobe University? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'yes', at which level? <input type="checkbox"/> Undergraduate <input type="checkbox"/> Postgraduate
Name of degree:

<b>Pre-university</b> <input type="checkbox"/> Foundation Studies <input type="checkbox"/> Postgraduate Enabling Program - Business <input type="checkbox"/> Postgraduate Enabling Program - Information Technology
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<b>University-level</b> <b>Feb or Jun Intake only:</b> <input type="checkbox"/> Diploma of Bioscience <input type="checkbox"/> Diploma of Health Sciences <input type="checkbox"/> Diploma of Media and Communications <input type="checkbox"/> Diploma of Engineering <b>Feb, Jun or Oct Intake:</b> <input type="checkbox"/> Diploma of Business <input type="checkbox"/> Diploma of Information Technology
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<b>La Trobe Melbourne program commencement</b> When do you wish to begin your studies? Year: _____ <input type="checkbox"/> February <input type="checkbox"/> June <input type="checkbox"/> October Proposed degree: Bachelor of _____ Master of _____
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## English proficiency

IELTS overall score:	
IELTS band scores: L _____ R _____ W _____ S _____	
TOEFL IBT score:	PTE score:
Date obtained: DAY/MONTH/YEAR	

## Overseas Student Health Cover (OSHC)

OSHC type: <input type="checkbox"/> Single <input type="checkbox"/> Dual family <input type="checkbox"/> Multi family <input type="checkbox"/> Please tick if you do not want your email address passed on to the OSHC provider.
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If you are currently studying in Australia, please complete the following fields.

Visa type:	Visa expiry date: DAY/MONTH/YEAR
OSHC provider name:	
OSHC membership number:	
OSHC expiry date: DAY/MONTH/YEAR	

## Funding source

Please indicate how you intend to fund your tuition and living costs (including for any dependants).

<input type="checkbox"/> Private funding
<input type="checkbox"/> Sponsor (if sponsored, please state name of sponsor) _____
<input type="checkbox"/> Bank loan
<input type="checkbox"/> Family
<input type="checkbox"/> Other (please specify): _____

## Disabilities/special needs

Please indicate below whether or not you will need any additional support or facilities. We will pass this information on to our Student Services Team who will liaise with you to support you through the admission process and determine whether we and the university can meet your study needs.

<input type="checkbox"/> I have no known learning/physical disability
<input type="checkbox"/> I have a specific learning/physical disability
Please give further details below and if necessary attach further information to this form. _____ _____ _____

## Application checklist

Please complete this checklist.

If you are packaging your La Trobe Melbourne program with a course offered at La Trobe University, are you aware of the progression conditions and requirements into La Trobe University's degree? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Does your course selection correspond with your academic and/or professional background? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'no', please state reasons: _____
Are there any gaps in your education or employment history? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', please provide details: _____ _____
Do you understand the career outcomes, structure and delivery mode of the course? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you (or any of your dependants) ever been refused an entry visa to any country? <input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', please provide details and attach evidence: _____

Check that you have:

<input type="checkbox"/> completed all sections of the application form
<input type="checkbox"/> read and understood the Conditions of Enrolment, including the Fee Refund policy (the full policy can be viewed at <a href="http://latrobemelbourne.edu.au/policies-and-procedures">latrobemelbourne.edu.au/policies-and-procedures</a> )

Check that you have attached:

<input type="checkbox"/> certified copies of your academic qualifications
<input type="checkbox"/> evidence of your English language ability
<input type="checkbox"/> a copy of your passport or visa

## Applicant declaration

I declare, agree and understand that:

I am a Genuine Temporary Entrant and a Genuine Student and confirm that studying the program indicated in my application is my primary purpose for coming to Australia. I accept that I am responsible for obtaining an Australian student visa for the duration of my studies, and I fully understand my obligations as an Australian student visa holder. The Department of Home Affairs (DHA) may refuse or cancel my visa if I provide fraudulent documents, am not a genuine student, or I do not meet health and character requirements.

I declare that the information I have supplied on this form is, to the best of my understanding and belief, complete and correct. I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrolment. I give permission for La Trobe Melbourne to obtain official records from any educational institution attended by me.

CRICOS provider code: Navitas Bundoora Pty Ltd trading as La Trobe Melbourne 03312D.

I also authorise La Trobe Melbourne to supply any relevant official records to government bodies, educational institutions to which I am seeking admission and, if applicable, to my sponsor or other appointed parties.

If I have used an agent to help me complete this application form, I accept that this agent is acting on my behalf and therefore authorise La Trobe Melbourne to transmit any information in respect of my application for study, and any subsequent study details, including results and attendance, to this agent. I understand that I have the right to request La Trobe Melbourne (in writing) to cease supplying any information about me to this agent.

I have genuine access to the total funds required to cover all tuition costs, return airfare, overseas student health cover and living expenses for myself and any dependants. I understand that I am responsible for the compulsory school fees for any school-aged children who accompany me to Australia. La Trobe Melbourne and the Australian Government are not obliged or required to provide any financial assistance.

I have read and understood the Conditions of Enrolment as explained in the La Trobe Melbourne brochure and on the La Trobe Melbourne website. I accept responsibility for payment of all fees and I agree to abide by the Refund Policy as detailed on the La Trobe Melbourne website. I also understand that fees may increase. I have also read the section in the La Trobe Melbourne brochure relating to the cost of living and I understand that living expenses in Australia may be higher than in my own country. I confirm that I am able to meet these costs.

## Applicant's signature:

(must be the same signature in your passport)

Date: DAY/MONTH/YEAR

If you are under 18 years of age, your parent or guardian must also sign this application form.

## Parent's/guardian's signature:

Date: DAY/MONTH/YEAR

Unsigned applications cannot be processed. Agents cannot sign on an applicant's behalf.

## Agent declaration and details

(not required by direct applicants)

I declare that:

- I have assessed the applicant as a Genuine Temporary Entrant and a Genuine Student as defined by the Australian Department of Home Affairs (DHA).
- The applicant is genuine in making this application and has every intention of completing all programs listed in the application.
- I have made every effort to verify the authenticity and validity of the documents which form part of this application.

## Agency staff member signature:

Agency name:

Agent office code:

Agency staff member name:

Date: DAY/MONTH/YEAR

## Submit application via post or email

Admissions Office  
La Trobe Melbourne, La Trobe University  
Victoria 3086 Australia

T +61 3 9479 2417

F +61 3 9479 3676

E [admissions@latrobemelbourne.edu.au](mailto:admissions@latrobemelbourne.edu.au)

W [latrobemelbourne.edu.au/apply](http://latrobemelbourne.edu.au/apply)

Or through a La Trobe Melbourne representative:

Representative's stamp